

## New Department Enrolment Policy

Dear Parents/Carers,

Our school has increased enrolments to the point where we are exceeding a capacity to accommodate our students in permanent classrooms. The revised Department of Education Enrolment Policy implemented on 22<sup>nd</sup> July, 2019, can be found on our school website and details these processes. It will have an effect on the manner in which we process enrolments over the coming years.

All students who reside within our local intake area will continue to be offered places at our school, however non-local enrolment applications can only be considered by schools that can accommodate new enrolments below their designated enrolment buffer level. A buffer is calculated by our school to allow the enrolment of local students who arrive throughout the year.

The impact of this requirement is that our school may not be able to enrol non-local students from 2020. To assist with the transition to this new requirement it has been agreed that non-local siblings of current students will be permitted to enrol in 2020.

As from 2021 the school may only be able to enrol local students.

The school will continue to have a non-local application process in place to prioritise any applications that may be considered exceptional circumstances or for any places that may become available if the school enrolment falls below the designated cap.

Please contact me if you wish to discuss these changes any further.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Nicole Benson'.

Nicole Benson

Principal