

Privacy Notice – Enrolment Information

Statement of Purpose

The information provided on _____ by _____
(please print child's family name) (parent/caregiver's name)
is being obtained for the purpose of gaining family details. It will be used by the Department of Education and Communities personnel for supporting student needs and contacting parents/caregivers.

Provision of this information is essential. This includes the contact details of **two** emergency contacts. In addition, changes to school funding formula mean it is essential we have on file each parent's **current** occupation and highest level of education attained. Please be assured this information is kept confidential.

Personal information guidelines

- The Department of Education and Communities, and the school in particular, will store your private information securely.
- The parent/caregiver will notify the school immediately if any change of detail occurs. This may be done through phoning the school, visiting the office or advising the class teacher.

✂=====

Please sign and return to the front office.

I have read the conditions outlined in the **Privacy Notice – Enrolment Information** and I agree to provide all the information required. I will update personal information as my circumstances change.

Child's Name: _____ Class: _____ Child's Name: _____ Class: _____

Child's Name: _____ Class: _____ Child's Name: _____ Class: _____

Parent's/Carer's Name: _____

Parent's/Carer's Signature: _____ Date: _____

Address: _____

Home phone: _____

Mother's mobile: _____ Father's mobile: _____

Mother's email: _____ Father's email: _____

Parent 1 – Mother / Father (circle) current occupation: _____

Parent 1 – final year of high school (circle one): Year 9 Year 10 Year 11 Year 12

Parent 1 – Tertiary qualification/s held: _____

Parent 2 – Mother / Father (circle) – current occupation: _____

Parent 2 – final year of high school (circle one): Year 9 Year 10 Year 11 Year 12

Parent 2 – Tertiary qualification/s held: _____

Emergency Contact 1: Name: _____

Phone number: _____ Relationship to child _____ (must not be a parent)

Emergency Contact 2: Name: _____

Phone number: _____ Relationship to child _____ (must not be a parent)