



## BANKSTOWN WEST PUBLIC SCHOOL

### Student Leader Policy

March 2018

#### 1. Policy Statement:

- 1.1 The school is represented on a daily basis by the elected school leaders therefore it is important to ensure that the students selected for this role are of a high standard and that they are an appropriate role model for all students.
- 1.2 There are four School Leader positions available at Bankstown West Public School: Boy School Captain, Girl School Captain, two other School Captains (gender proportion considered). These 4 School Captains are further supported by our staff voted School Ambassador.

#### 2. Audience: The students, parents and staff of Bankstown West Public School

#### 3. Election Process:

- 3:1 In Term 1, Year 5 students are informed of the processes and expectations associated with nominations for School Leader roles at the end of the year. Reminders are delivered throughout the year. Significant behaviour referrals will preclude a student from participating in the process.
- 3.2 In Term 4, before the end of Week 5, Stage 3 will have a meeting to discuss the responsibilities of the School Captain role and the importance of voting for students who will serve in the position with respect and responsibility. Students will also be reminded of the election process and eligibility requirements. Students are then able to nominate themselves or another student. This nomination must be seconded by another student (each student can only second a nomination once). Each nomination must be supported by a 20 second speech on why he/she would be appropriate for the role. If there are more than five nominees each for girls and boys a secret ballot may be held amongst Year 5, and perhaps Year 6, to indicate the top four (4) to six (6) nominees.
- 3.3 Following nominations, staff will review the nominees and their suitability as candidates. Selection criteria include, but are not limited to: behaviour, attendance, citizenship, history of referrals and demonstrated commitment to BWPS. Term 4 referrals and Year 5 suspensions, in particular, may automatically exclude students from the nomination process.
- 3.4 Successful candidates will be informed and given a two week period to prepare speeches outlining their suitability for the role of school leader. During this period, candidates must wear badges (first name and photo) identifying them as potential school leaders.
- 3.5 Immediately following the whole school assembly where the candidates present their speeches, students from Year 2 to Year 5 vote (with preferences 1-5, candidate photos on the paper) in a secret ballot. Staff also vote at this time, with each staff vote counting as

two votes towards their chosen students. These votes are counted by staff and successful candidates are informed of whether successful or not by the principal as soon as possible. Reserves will be noted as a change in circumstances may mean a successful candidate cannot complete his/her tenure.

3.6 Incoming School Leaders are invited to the Year 6 Farewell and will receive their badges and complete their inauguration at the Presentation Day Assembly. Parents of newly elected School Leaders will be invited to pin the badges on their child at this time.

3.7 Kinder and Year 1 students vote in class as practice but do not contribute to the result.

3.8 Any student who believes his/her participation in this process has been compromised may make an appeal to the principal within two days of that step of the process.

#### 4. School Leader Responsibilities:

4.1 Wear full school uniform proudly as a matter of course and purchase specific School Leader items such as blue collared shirt.

4.2 Confidently run weekly school assemblies and special assemblies (ANZAC Day, Easter Hat Parade, Presentation Day etc).

4.3 Confidently address visitors and dignitaries in both formal and informal settings.

4.4 Demonstrate exemplary behaviour – act with integrity, honesty and respect. Poor behaviour may result in loss of badge. Repeated or severe referrals and suspension will automatically result in loss of badge.

4.5 Attend school on a regular basis (repeated absenteeism with a rate of attendance below 95% may result in loss of badge after a warning).

4.6 Show a willingness to be involved in extracurricular activities.

4.7 Show willingness and enthusiasm in fulfilling the duties and responsibilities associated with the role of School Captain/Vice Captain.

4.8 Uphold school and community expectations (respectful, responsible, and successful) and therefore provide a positive role model for students.

4.9 Take the oath at Presentation Day.

#### 5. Parent responsibilities:

5.1 Read and follow the school's Student Leader Policy.

5.2 Attend Presentation Day and participate in the badge pinning ceremony.

5.3 Support the school in maintaining high expectations for School Leader behaviour.

5.4 Provide School Leaders with full school uniform, including the more formal options which will be required for special events.

5.5 Provide transportation to special events outside of school.

#### 6. Monitoring and Evaluation:

6.1 The principal is responsible for the implementation and review of the Student Leader Policy .

6.2 Contact: The principal via the admin office or on 9790 6158.